

Minutes

**BERKELEY COUNTY PUBLIC SERVICE
WATER DISTRICT**

Regular Meeting
Monday May 23, 2011 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 77 Monroe St. on May 23, 2011.

Present: Board Members: Greg Rhoe, Bruce Dorsey, Wayne Dunham, Lynn E. Leatherman and Ruby Kern; Executive Director Paul Fisher; District Counsel Hoy Shingleton; County Council Liaison Doug Copenhaver and Recording Secretary Ray Morales

Welcome Guests

Chairman Rhoe welcomed those present and called the meeting to order at 5:00 p.m.

Approval of Minutes of the regular meeting of May 9, 2011.

There were no changes or additions.

The Board approved the minutes of the regular meeting of May 9, 2011 as presented.

*Motion— Ruby Kern
Second – Lynn Leatherman
Passed— Unanimously*

Discussion/Adoption of Emergency Resolution for the purchase of a third raw water pump and electrical gear at the Potomac River Intake and Raw Water Pumping Station.

The Board discussed and reviewed their reasons for wanting a third raw water pump at the Potomac River Intake and Raw Water Pumping Station. Mr. Fisher originally was not in favor of purchasing a 3rd pump but after doing some research, he has changed his mind on this matter. One of the main factors for this was the fact that the original pumps installed did not have Sand Collars installed per requirements. It was not clear whether the omission of these Sand Collars were a main contributing factor for the pumps failure. Our wait time for having the pumps repaired and installed is approximately four months. The Board also discussed several reasons that could have caused the pumps to fail and how best to address these issues. We do know that pumps should require maintenance every 7 to 15 years. Because we've lost 2 pumps in 2 years and haven't pin-pointed the exact reason for their demise, the Water District has to

be prepared for any failure that may arise. Again, our main job as a Water District is to provide water; failure in this matter is not an option nor can we afford to buy water from the City of Martinsburg at over \$200,000 a month.

A motion was made to adopt the Emergency Resolution for the purchase of a third raw water pump and electrical gear at the Potomac River Intake and Raw Water Pumping Station.

Motion – Wayne Dunham

Second – Bruce Dorsey

Passed - Unanimously

Discussion/Approval of Proposals for the installation of a third raw water pump and electrical gear at the Potomac River Intake and Raw Water Pumping Station.

Mr. Fisher reviewed the three current electrical proposals and one 1 year old pump proposal which were included in the Board packets. Also introduced was a current proposal for the Pump. The Staff recommends the Board award Kohl Brothers Inc. the job for the pump installation and AR&E for the electrical work. AR&E was in the middle of the dollar range of the three bidders; however, the staff at the Potomac River Water Treatment Plant has worked with all 3 entities and feels confident that they will end up with a better product with AR&E doing the work. The total cost for the project will be \$203,799.00. This cost is within the scope of the Emergency Resolution. Mr. Fisher mentioned that he believed the Water District would have a one year warranty on the pump and would verify that. He also stated that the new pump would be operational in approximately 4 months from the day it is purchased.

A motion was made to award the proposal to Kohl Brothers Inc. for the pump and pump installation and AR&E for the electrical installation (at a price of \$203,799.00) as both are in conformity with the Emergency Resolution for a third Raw Water pump.

Motion – Bruce Dorsey

Second – Ruby Kern

Passed - Unanimously

Report from Executive Director.

- Mr. Fisher stated that the staff recommends that the Board ratify an Investment in the R&R fund at Susquehanna Bank in the amount of \$75,324.39 for 18 months at a rate of 1.49%.

A motion was made to ratify an Investment in the R&R Fund at Susquehanna Bank in the amount of \$75,324.39 for 18 months at a rate of 1.49% (Account # XXXXXX4758).

Motion – Ruby Kern

Second – Wayne Dunham

Passed – Unanimously

- Reminder: District Picnic will be June 24th at Poor House Farm Park.

Change in Agenda.

There was no Executive Session.

Good of the Order

Mr. Fisher shared with the Board a "Thank You Note" from Brian Shade for the collection on his Family's behalf.

Mr. Rhoe asked Mr. Fisher and Hoy Shingleton, our Counselor, to do more research into the cause of failure of the raw water pumps; if pump installation requirements were followed per specifications and/or designs and recommend to the Board at the next meeting how best to address their findings.

Mr. Shingleton also informed the Board that he had spoken to Ken Lowe and George Piper, Esquire from Martin and Seibert and neither had any knowledge of any legal document binding the Water District to continue payments for the Liberty Park Tower rent.

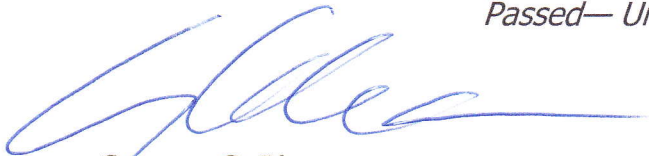
Adjournment.

There being no further business, motion made for adjournment at 5:53pm.

Motion— Bruce Dorsey

Second— Ruby Kern

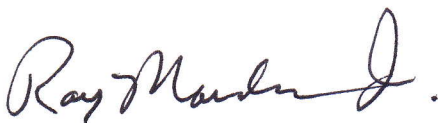
Passed— Unanimously



Gregory S. Rhoe
Chairman



D. Wayne Dunham
Secretary



Ray Morales
Recording Secretary