



TARIFF CHANGE NOTICES

JANUARY 2019

Dear Customer,

The enclosed notices are a requirement which the Water and Sewer Districts must provide to the customers whenever changes are made to the tariff charges associated with the respective Districts.

THE PROPOSED CHANGES ONLY EFFECT THE ADDITION OF NEW CONNECTIONS TO THE WATER AND/OR SEWER DISTRICTS. THE PROPOSED CHANGES WILL NOT INCREASE THE COST OF WATER OR SEWER SERVICE TO EXISTING CUSTOMERS.

The proposed change to the tariff (rates charged by a utility) will only be applied to new connections that desire to receive water and sewer service. The Capacity Improvement Fee (CIF) is proposed to be a charge which will help to cover the cost associated with providing service to new customers.

It is a onetime charge to connect to the respective systems and it reflects the cost to construct the infrastructure which will provide the service to meet the additional capacity requirements.

**BERKELEY COUNTY
PUBLIC SERVICE SEWER DISTRICT**

P.O. BOX 944
Martinsburg, WV 25402
Phone: (304) 263-8566
Fax: (304) 267-7478

Board of Directors:

John Kunkle, *Chairman*
John E. Myers, *Secretary*
Greg Rhoe, *Treasurer*



Curtis B. Keller
General Manager

**BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT
Notice of Proposed Sewer Rate Increase**

Pursuant to WV Code §16-13A-9, as amended, the Berkeley County Public Service Sewer District ("Sewer District") shall propose the adoption of a Capital Capacity Improvement Fee to be added to its existing sewer rates which shall undergo a first and second reading and public hearing before the Public Service Board of the Sewer District and which, if approved, shall be submitted to the Berkeley County Council for final approval. The adoption of a Capital Capacity Improvement Fee is to provide funds for future capital projects necessitated by growth.

CURRENT UTILITY RATES

SCHEDULE I (abridged)

APPLICABILITY – Applicable to all customers served by the Berkeley County Public Service Sewer District other than customers formerly served by Sylvan Grove Waste Treatment, Inc.

AVAILABILITY – Available for general domestic, commercial and industrial service.

RATES (Customers with metered water supply)

Service Charge:	\$13.17 per month
Usage Charge:	\$12.68 per 1,000 gallons

FLAT RATE CHARGE (Customers with non-metered water supply)

Equivalent of 3,900 gallons of water usage, or \$62.62 per month.

SCHEDULE II (abridged)

APPLICABILITY – Applicable to all former customers of Sylvan Grove Waste Treatment, Inc.

AVAILABILITY – Available for general domestic, commercial and industrial service.

RATES (Customers with metered water supply)

First	3,000 gallons per month:	\$13.43 per 1,000 gallons
Next	7,000 gallons per month:	\$ 11.71 per 1,000 gallons
All Over	10,000 gallons per month:	\$ 8.53 per 1,000 gallons

MINIMUM CHARGE - No bill will be rendered for less than \$40.29 per month.

SCHEDULE III (abridged)

Applicable to surface and groundwater discharges which are connected to the public sewer.

PROPOSED UTILITY RATES, MINIMUM CHARGES AND CAPITAL CAPACITY IMPROVEMENT FEE

The following rates, minimum charges and capital capacity improvement fee represent the increases to become effective 45 days after final approval by the Berkeley County Council:

SCHEDULES I, II and III

Same as current utility rates.

SCHEDULE IV – Phase I

CAPACITY IMPROVEMENT FEES – Applicable to all new connections for 365 days from the effective date of this tariff. An applicant for sewer service shall pay to the Sewer District, at the time the applicant requests inspection of a service lateral, a Capacity Improvement Fee. The Capacity Improvement Fee for each applicant shall be determined by the size of meter installed in accordance with the schedule set forth below.

<u>Meter Size</u>	<u>Type</u>	<u>Factor</u>	<u>Capacity Improvement Fee</u>
5/8 inch	Positive Displacement	1	\$ 1,426.00
3/4 inch	Positive Displacement	1.5	\$ 2,139.00
1 inch	Positive Displacement	2.5	\$ 3,565.00
1.5 inch	Positive Displacement	5	\$ 7,130.00
2 inch	Positive Displacement	8	\$ 11,408.00
	Compound	8	\$ 11,408.00
	Turbine	8	\$ 11,408.00
3 inch	Compound	16	\$ 22,816.00
	Turbine	17.5	\$ 24,955.00
4 inch	Compound	25	\$ 35,650.00
	Turbine	31.5	\$ 44,919.00
	Fire Service	35	\$ 49,910.00
6 inch	Compound	50	\$ 71,300.00
	Turbine	70	\$ 99,820.00
	Fire Service	80	\$ 114,080.00

The Capacity Improvement Fee applies to combined (fire plus domestic) meters when no separate domestic-only meter is provided. A Capacity Improvement Fee does not apply to a meter dedicated solely for fire service.

Meters in excess of 6 inches will be individually evaluated by the Sewer District. The Sewer District reserves the right to specify meter size.

SCHEDULE IV – Phase 2

CAPACITY IMPROVEMENT FEES – Applicable to all new connections after 365 days from the effective date of this tariff. An applicant for sewer service shall pay to the Sewer District, at the time the applicant requests inspection of a service lateral, a Capacity Improvement Fee. The Capacity Improvement Fee for each applicant shall be determined by the size of meter installed in accordance with the schedule set forth below.

<u>Meter Size</u>	<u>Type</u>	<u>Factor</u>	<u>Capacity Improvement Fee</u>
5/8 inch	Positive Displacement	1	\$ 2,852.00
3/4 inch	Positive Displacement	1.5	\$ 4,278.00
1 inch	Positive Displacement	2.5	\$ 7,130.00
1.5 inch	Positive Displacement	5	\$ 14,260.00
2 inch	Positive Displacement	8	\$ 22,816.00
	Compound	8	\$ 22,816.00
	Turbine	8	\$ 22,816.00
3 inch	Compound	16	\$ 45,632.00
	Turbine	17.5	\$ 49,910.00
4 inch	Compound	25	\$ 71,300.00
	Turbine	31.5	\$ 89,838.00
	Fire Service	35	\$ 99,820.00
6 inch	Compound	50	\$ 142,600.00
	Turbine	70	\$ 199,640.00
	Fire Service	80	\$ 228,160.00

The Capacity Improvement Fee applies to combined (fire plus domestic) meters when no separate domestic-only meter is provided. A Capacity Improvement Fees does not apply to a meter dedicated solely for fire service.

Meters in excess of 6 inches will be individually evaluated by the Sewer District. The Sewer District reserves the right to specify meter size.

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All funds collected from the Capacity Improvement Fee shall be maintained in a separate fund administered by the Sewer District and shall be used only for the purpose of upgrades to or construction of sewer collection and treatment facilities.

The requested rates and charges are subject to approval by the Public Service Board of the Sewer District and the Berkeley County Council. The proposed rates are on file and available for public inspection after January 25, 2019, at the Office of the Berkeley County Public Service Sewer District, located at 65 District Way, Martinsburg, West Virginia, 25404.

On February 5, 2019, the first reading of the sewer rate proposal shall be held during a Regular Meeting of the Public Service Board of the Sewer District, beginning at 5:00 p.m., or as soon thereafter as practicable. On February 19, 2019, the second reading of the sewer rate proposal shall be held during a Regular Meeting of the Public Service Board of the Sewer District, beginning at 5:00 p.m., or as soon thereafter as practicable. All meetings of the Public Service Board shall take place at the Sewer District's office located at 65 District Way, Martinsburg, West Virginia, 25404. Immediately following the second reading, the Sewer District shall conduct a public hearing. Any customer desiring to protest or comment upon the proposed rate increase may attend and be heard at either regular meeting and during the public hearing. Upon close of the public hearing on February 19, 2019, the Public Service Board may take action to approve the proposed rate increase and request final approval by the Berkeley County Council. Anyone desiring to file a written comment or protest may do so prior to the beginning of the public hearing on February 19, 2019. All written comments or protests should be addressed to the following address.

Curtis B. Keller, General Manager
Berkeley County Public Service Sewer District
65 District Way
P.O. Box 944
Martinsburg, WV 25402

**BERKELEY COUNTY PUBLIC SERVICE WATER
DISTRICT**

251 Caperton Blvd
Martinsburg, WV 25403
(304) 267-4600



BERKELEY COUNTY PUBLIC SERVICE WATER DISTRICT
NOTICE OF PROPOSED WATER RATE INCREASE

Pursuant to WV Code §16-13A-9, as amended by a 2015 Act of the Legislature, the Berkeley County Public Service District (“District”) shall propose the adoption of a Capital Capacity Improvement Fee to be added to its existing water rates which shall undergo a first and second reading before the Public Service Board of the District and which, if approved, shall be submitted to the Berkeley County Council for final approval. The adoption of a Capital Capacity Improvement Fee is to provide funds for future capital projects necessitated by growth.

CURRENT TARIFF

RULES AND REGULATIONS

Rules and Regulations for the Government of Water Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

SCHEDULE I

APPLICABILITY

Applicable to all customers served by the Berkeley County Public Service District other than customers formerly served by The Woods Homeowners Association, Inc.

AVAILABILITY

Available for general domestic, commercial and industrial water service

RATES (Customers with metered water supply)

First	2,000 gallons used per month	\$11.45 per 1,000 gallons
Next	88,000 gallons used per month	\$ 7.42 per 1,000 gallons
All Over	90,000 gallons used per month	\$ 5.24 per 1,000 gallons

MINIMUM CHARGE

No bill will be rendered for less than the following per month based on meter size:

5/8 inch meter	\$22.90 per month	3 inch meter	\$343.41 per month
1 inch meter	\$57.24 per month	4 inch meter	\$572.35 per month
1-1/2 inch meter	\$114.47 per month	6 inch meter	\$1,144.70 per month
2 inch meter	\$183.15 per month	8 inch meter	\$1,831.50 per month

SCHEDULE II

APPLICABILITY

Applicable to all former customers of The Woods Homeowners Association, Inc.

AVAILABILITY

Available for general domestic and commercial water service.

RATES - RESIDENTIAL (Customers with metered water supply)

First	7,200 gallons used per quarter	\$ 9.86 per 1,000 gallons
All Over	7,200 gallons used per quarter	\$ 4.52 per 1,000 gallons

RATES – COMMERCIAL (Customers with metered water supply)

First	7,200 gallons used per quarter	\$ 9.86 per 1,000 gallons
Next	9,000 gallons used per quarter	\$ 4.52 per 1,000 gallons
All Over	16,200 gallons used per quarter	\$ 3.76 per 1,000 gallons

MINIMUM CHARGE

No bill will be rendered per quarter for less than the following amounts based on meter size:

5/8-inch meter	\$ 70.99	3-inch meter	\$ 1,135.84
3/4-inch meter	\$ 106.49	4-inch meter	\$ 1,774.75
1-inch meter	\$ 177.48	6-inch meter	\$ 3,549.50
1-1/2-inch meter	\$ 354.95	8-inch meter	\$ 5,679.20
2-inch meter	\$ 567.92		

PROPOSED TARIFF

RULES AND REGULATIONS

Rules and Regulations for the Government of Water Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

SCHEDULE I – same as current

SCHEDULE II – same as current

SCHEDULE III

CAPACITY IMPROVEMENT FEE

APPLICABILITY

Applicable in the entire service area for all new connections to the District's distribution system except for new connections within the area formerly served by the Woods Homeowners Association, Inc.

CAPACITY IMPROVEMENT FEE

1. Phase 1

For 365 days from the effective date of this tariff, for all new connections to the District's distribution system there shall be paid to the District a Capacity Improvement Fee ("CIF"). The CIF shall be paid at the time the applicant applies for a water meter and the District approves the meter installation request in accordance with District policy. The CIF for each connection shall be determined by the size of meter installed in accordance with the schedule set forth below.

Meter Size	Type	Factor	Capacity Improvement Fee
5/8"	Positive Displacement	1	\$1,006
3/4"	Positive Displacement	1.5	\$1,509
1"	Positive Displacement	2.5	\$2,515
1-1/2"	Positive Displacement	5	\$5,030
2"	Positive Displacement	8	\$8,048
2"	Compound	8	\$8,048
2"	Turbine	8	\$8,048
3"	Compound	16	\$16,096
3"	Turbine	17.5	\$17,605
4"	Compound	25	\$25,150
4"	Turbine	31.5	\$31,689
4"	Fire Service	35	\$35,210
6"	Compound	50	\$50,300
6"	Turbine	70	\$70,420
6"	Fire Service	80	\$80,480

The CIF applies to combined (fire plus domestic) meters when no separate domestic-only meter is provided. A CIF does not apply to a meter dedicated solely for fire service.

Meters in excess of six (6) inches will be individually evaluated by the District.

The District reserves the right to specify meter size.

2. Phase 2

For all connections to the District's distribution system after 365 days from the effective date of this tariff for all new connections to the District's distribution system there shall be paid to the District a Capacity Improvement Fee ("CIF"). The CIF shall be paid at the time the applicant applies for a water meter and the District approves the meter installation request in accordance with District policy. The CIF for each connection shall be determined by the size of meter installed in accordance with the schedule set forth below.

Meter Size	Type	Factor	Capacity Improvement Fee
5/8"	Positive Displacement	1	\$2,012
3/4"	Positive Displacement	1.5	\$3,018
1"	Positive Displacement	2.5	\$5,030
1-1/2"	Positive Displacement	5	\$10,060
2"	Positive Displacement	8	\$16,096
2"	Compound	8	\$16,096
2"	Turbine	8	\$16,096
3"	Compound	16	\$32,192
3"	Turbine	17.5	\$35,210
4"	Compound	25	\$50,300
4"	Turbine	31.5	\$63,378
4"	Fire Service	35	\$70,420
6"	Compound	50	\$100,600
6"	Turbine	70	\$140,840
6"	Fire Service	80	\$160,960

The CIF applies to combined (fire plus domestic) meters when no separate domestic-only meter is provided. A CIF does not apply to a meter dedicated solely for fire service.

Meters in excess of six (6) inches will be individually evaluated by the District.

The District reserves the right to specify meter size.

3. All CIF funds shall be maintained in a separate account administered by the District and shall be used only for upgrades to or construction of new or expanding water sources, water treatment facilities, water storage facilities and/or water transmission/distribution facilities at least 12" in diameter.

The requested rates and charges are subject to approval by the Public Service Board of the District and the Berkeley County Council. The proposed rates are on file with and available for public inspection after January 23, 2019 at the Office of the Berkeley County Public Service Water District, located at 251 Caperton Blvd, Martinsburg 25403.

On February 11, 2019, the first reading of the water rate proposal shall occur during a Regular Meeting of the Public Service Board of the District, beginning at 5:00 pm. On February 25, 2019, the second reading of water rate proposal shall occur during a Regular Meeting of the Public Service Board of the District, beginning at 5:00 pm. All meetings of the Public Service Board shall take place at the District's office located at 251 Caperton Blvd, Martinsburg, WV 25403. Immediately following the second reading, the District shall conduct a public hearing. Any customer desiring to protest or comment upon the proposed rate increase may attend and be heard at either meeting. Upon close of the public hearing on February 25, 2019, the Public Service Board may take action to approve the proposed rate increase and request final approval by the Berkeley County Council. Anyone desiring to file a written comment or protest may do so prior to the beginning of the public hearing on February 25, 2019.

All written comments or protests should be addressed to Christine Thiel, Executive Director, 251 Caperton Blvd, Martinsburg, WV 25403.