

Requirements for Meter Set Approvals

The purpose of this policy is to specify all conditions that must be met for the District to place a meter in service. This policy was approved by the Board on January 14, 2019.

1. An Application for Water Service must be completed in full and approved by the District. Tap fee and security deposit must be paid as applicable.
2. A 911 address must be assigned for 911-assignable structures in accordance with County protocol.
3. Meter setting must be complete and in place, including meter pit, setter, lid, etc. as appropriate for the installation. All meter pit components must be free of damage. Meter pits in outdoor locations must be flush with the surrounding grade to a distance of at least 3 feet from the rim of the meter cover.
4. A backflow preventer approved for the type of service must be installed and approved by the District.
5. The service line on the customer's side of the meter must be in-ground and ready for service.
6. A shut-off valve on the customer's side must be in place. The location of the shutoff valve must be communicated to the District.
7. For customers switching from a private well to public water, the private well must be permanently disconnected from the customer's service line and the point of disconnection must be inspected by the District.
8. Private fire lines must be pressure tested and inspected by the District. Where private fire meters are required, they must be in place and certified for use.
9. For meters in secured areas, a means must be provided for District access (eg. keys and/or access code).
10. The public water supply main must be available for service. Newly constructed mains must be approved by the District's inspector, including pressure testing and bacteriological testing.
11. All required easements must be in place.
12. The Water Capacity Improvement Fee must be paid in accordance with the current tariff. For Water customers who are also customers of the Berkeley County Public Service Sewer District, the Sewer Capacity Improvement Fee must be paid to the Sewer District.